

Government of Punjab Department of Elections

SCO No. 29-32, Sector: 17-E, Chandigarh

☎ 0172-2704701, 📠 0172-2707970

TENDER FORM

FOR THE SALE OF CONDEMNED ONE AMBASSADOR CAR &
TWO TOYOTA INNOVA

TENDER FORM NO. _____

SH./MRS. _____

Receipt/UTR No. Date:
Address:

Issued by:-
Addl. Chief Electoral Officer, Punjab

Cost by cash: Rs. 500/-
Cost by post: Rs. 600/-

With reference to Advertisement No. _____ dated _____

Name of Newspaper for the purpose of _____

to be opened on 17th Feb., 2021 at 03.00 PM

Description of Condemned Ambassador Car & Toyota Innova	Rate before GST Tendered in figures and words	Amount of earnest money D.D. No. and Date/ UTR No. in case tender submitted through email
<ul style="list-style-type: none">• Regd. No. CH01G1-1714• Make Ambassador• Model 2005• KMs Run 256798 Kms• Road Off 29.09.2017• Condemned on 29.09.2017• Reserved Price Rs. 50,000/- plus 18% GST• EMD Rs. 5000/- required		
<ul style="list-style-type: none">• Regd. No. PB65H-9123• Make Toyota Innova• Model 2008• KMs Run 556449 Kms• Road Off 02.07.2020• Condemned on 22.07.2020• Reserved Price Rs. 1,80,000/- plus 18% GST• EMD Rs. 18,000/- required		
<ul style="list-style-type: none">• Regd. No. PB65H-9124• Make Toyota Innova• Model 2008• KMs Run 492179 Kms• Road Off 02.07.2020• Condemned on 22.07.2020• Reserved Price Rs. 1,80,000/- plus 18% GST• EMD Rs. 18,000/- required		

TERMS AND CONDITIONS FOR CONTACT

Terms and conditions for the disposal of vehicle of office of the Chief Electoral Officer, Punjab are as under: -

1. The earnest money to be submitted by the tenderer along with his tender shall be 10% of the reserve amount for respective vehicle. The vehicle shall be disposed of to the highest bidder, in case the highest bidder does not lift the vehicle within the period of 72 hours after his bid has been accepted (after excluding the holidays, if any) the earnest money shall be forfeited and the vehicle shall be offered to the next higher bidder, and so on.
2. The vehicle can be inspected on any working day between 10.00 AM to 04.00 PM from 1st Feb., 2021 to 16 Feb., 2021 at the office of the Chief Electoral Officer, Punjab, SCO No. 29-32, Sector: 17-E, Chandigarh.
3. The tender would be accepted as per the terms and conditions of the tender and no further condition by bidder of any kind shall be accepted.
4. That only one tender from alongwith earnest money of 10% of the reserve amount shall be used for three vehicles. If tenderer is bidding for more than one vehicle, he will submit the earnest money for each vehicle separately through demand draft in favour of Electoral Officer, Punjab payable at Chandigarh.
5. The conditional tenders shall be straightway rejected. Any incentive linked with the rates shall be treated as conditional.
6. The tender form shall be filled with as typed or in ink words and figures, any tender form filled with pencil shall be rejected
7. The earnest money shall be given vehicle wise and the earnest money shall accompany the tender form in the shape of bank draft, otherwise the offer shall be rejected.
8. All the taxes as applicable shall be paid by the successful tenderer himself.
9. The password protected tenders received through email should also be entertained. In this case tender has to deposit the tender form fee Rs. 500/- along with 10% required earnest money of vehicle in the official bank account of Additional Chief Electoral Officer, Punjab SB No.: 39931333375, IFSC: SBIN0000628. The tender will mention the UTR

no. of the transaction in tender form. The tender can email at
emailed: dyceo@punjab.gov.in.

10. The Chief Electoral Officer, Punjab shall have the right to withdraw from the sale or reduce any vehicle after publication of tender notice or after opening of the tenders
11. Each and every tenderer shall attach document of residence proof (Adhaar Card/ Voter identity card) with his tender. The letter of acceptance of tender/sale letter shall be sent to successful bidder by the registered post at the above said given by the tenderer.
12. The highest bidder shall not have the option to withdraw his offer and if he/she does so the amount submitted by him/her as per the para 1 shall stand forfeited to the Govt. and the sale will be treated as cancelled.
13. Every tenderer shall attach one latest passport size photo, copy of his PAN NO., and his specimen signature duly attested by Notary with his tender form.
14. The vehicle shall be delivered only to the successful tenderer/purchaser.
15. All the dispute between the purchaser/successful tenderer and the department and the servant of the Department and any question of difference or objection whatsoever arising in any way connected with the sale or meaning of the operation of the any part of the terms and conditions or the right duties or liabilities or any part save in so far as the decision, if any, such matter is herein before provided for and has been so decided over such matter included whether the decision or otherwise provided for shall be referred for arbitration to the Secretary to Govt. Punjab, Department of Elections or the Officials of the Department so appointed by the Secretary to Govt. of Punjab Department of Elections and his decisions shall be final and binding on the both the parties.
16. If the date of opening of the tenders happened to be holiday, the tenders shall be opened on the next working day and same place and time as notified earlier.
17. In the event of the tender being submitted by a firm, it must be signed separately by each member thereof, or in the event of the absence of any partner it must be signed on his behalf by a person holding power of attorney authorizing him to do so, or in the case of company, the Tender should be executed in the manner laid down in the said company's Article of Association. The signature on the tender should be deemed to be authorized signature.

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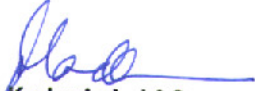
18. The tenderer will quote his purchase price for any vehicle only according to the as is where is basis.
19. The GST shall be as applicable and shall be deposited by successful tenderer with the concerned authorities himself.
20. The vehicle be soled on as is and where is basis as parked in front side parking of the office of the Chief Electoral Officer, Punjab, SCO No. 29-32, Sector-17-E, Chandigarh
21. The Department shall not be responsible for quality and performance of vehicle. In case of any complaint the decision of the Secretary to Govt. of Punjab Department of Elections will be final binding on the tenderer.
22. The court at Chandigarh only shall have the jurisdiction for the purpose of any court case.
23. The Department shall not be responsible for any damage to vehicle during transportation from the office of the Chief Electoral Officer, Punjab, Chandigarh to any other place.
24. All the columns of this tender form shall be duly, properly and exhaustively filled in. The rates shall not be Over-written. Rates shall always be both in the figures and words. The word NO TENDER shall be written if tenderer does not wish to tender.
25. Any omission in filling the columns of rates shall altogether debar a tender from being considered
26. The Chief Electoral Officer, Punjab reserves the right to accept or reject any tender without assigning any reason whatsoever.
27. Every tender shall deposit earnest money equivalent to 10% of the reserve amount of vehicle(s) in the shape of Demand Draft in the favour of Electoral Officer, Punjab payable at Chandigarh. The said amount will be regarded as forfeitable to Government, if any successful tenderer fails to deposit the full cost of vehicle as quoted by successful bidder within the next 72 hours of the acceptance of tender.
28. The time for taking possession of the vehicle as stipulated in a sale letter shall be deemed to be the essence of the terms and conditions of the tender and should be successful tenderer fail to take possession of the vehicle within the period prescribed, the delayed possession shall be subject to 2 percent penalty per vehicle per month or a part of month recoverable on the value of the vehicle sold.

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29. All the cutting/overwriting must be attested by the tenderer, otherwise tender will be rejected.
30. The cost of tender form will be Rs. 500/- (Rupees Five hundred only) in cash from Caretaker or by post is Rs. 600/- (Rupees Six hundred only) (on buyer risk) and the tender can also be download from the website of www.ceopunjab.nic.in by depositing Rs. 500/- (Rupees Five hundred only) in shape of demand draft along with tender in favour of the Electoral Officer, Punjab payable at Chandigarh and is non-refundable, which can be purchase on any working day from the cashier of office of the Chief Electoral Officer, Punjab, SCO No. 29-32, Sector-17-E, Chandigarh
31. The receipt issued by the office for the purchase of tender form must accompany the tender submitted without which it will not be considered.
32. The tender must be submitted in properly sealed envelope addressed to the Chief Electoral Officer, Punjab Chandigarh, SCO No. 29-32, Sector 17-E, Chandigarh. The tender envelope must be superscribed "**Tender for the purchase of condemned vehicle (Ambassador/Toyota Innova) of the Chief Electoral Officer, Punjab**". Tender must reach office of the Chief Electoral Officer, Punjab, SCO No. 29-32, Sector-17-E, Chandigarh on or before 16th Feb, 2021 by 12.30 P.M. The tender received will be opened on 17th Feb., 2021 at 03.00 PM.
33. No tender will be considered unless and until all the documents are properly signed.
34. No guarantee can be given regarding sale of any vehicle included in the published notice. Chief Electoral Officer, Punjab reserves to himself the right of issuance of possession of vehicle to any successful bidder.
35. That the sale of vehicle(s) is to be matured at Chandigarh, therefore the jurisdiction of any dispute will the Chandigarh.
36. The vehicle shall be removed by the successful bidder at his expense. He shall neither claim nor be entitled to payment for any damage that vehicle may suffer from any harm during the process of taking physical possession of the vehicle. Govt. Shall be under no liability whatever for any delay in taking the possession of the vehicle by successful tenderer and same will be at the successful tenderer's risk and the Govt. may charge from the successful tenderer the rent for the space occupied by such vehicle.
37. The contractor acknowledges that he has made himself fully acquainted with all the conditions and circumstances under which

the vehicle is to be sold to be given possession and with the terms, clauses and conditions, specifications and other details of the terms and conditions and the successful bidder shall not plead ignorance of any of those as excused in case of complaint against or to rejection of his tender or to evading any of his obligation under the contract.

38. In the event of tenderer failing duly and properly to fulfill or committing breach of an terms and conditions of his tender or failing, declining, neglecting or delaying the comply with any demand or requisition or otherwise not executing the same in accordance with the terms of his tender, or if the successful bidder or his agent or employee being guilty of fraud in respect of the tender or any other tender/ contract entered into by the successful bidder or any of his partner or representative thereof with Govt. directing giving, promising or offering any bribes, gratuity, gift , loan, perquisite, regard or advantages pecuniary or otherwise to any person in the employment of Govt. in any way relating to such officer or person or persons, in the employment or if successful bidder or any of his partner, become insolvent or apply for relief as in solvent debtor or commerce any insolvency proceeding or make any competition with his/their creditors or attempts to do so then without prejudice to Govt.'s right and remedy otherwise Govt. shall be entitled to reject his tender forth with, forfeit the securities and to black list contractor.


(Madhvi Kataria), IAS
Additional Chief Electoral Officer,
Punjab

CERTIFICATE OF ACCEPTANCE
(To be filed separately for each vehicle)

I/We hereby quote to purchase the vehicle no. _____ on as is where is basis in the manner in which and within the time specified as set forth in the terms and conditions of contact. Sale letter at the rate of Rs._____. The conditions on paras 1 to 38 will be binding upon me/us in the event of the acceptance of my/our tender.

I/we herewith enclose Demand Draft of Rs. _____ as earnest money. If I/we fail to take possession of vehicle as per the set conditions and deposit full cost of vehicle with in 72 hours of the acceptance of my/our tender, I/we hereby agree that the above sum of earnest money shall be forfeited to the Chief Electoral Officer, Punjab

Specimen Signatures-

- 1.
- 2.
- 3.

Attesting Authority	Signature	Name Address